

WALTONIAN



**ALEXANDRIA, VIRGINIA CHAPTER
CHARTERED 1938**

**THE IZAAK WALTON LEAGUE OF
AMERICA
INCORPORATED 1922**

**DEFENDERS OF SOIL, WOODS,
WATER, AIR, AND WILDLIFE**

**2729 GARRISONVILLE ROAD, STAFFORD, VIRGINIA
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CONSTITUTION

Article I NAME AND AFFILIATION

Section 1:

The name of this organization shall be THE ALEXANDRIA CHAPTER OF THE IZAAK WALTON LEAGUE OF AMERICA.

Section 2:

This Chapter shall be affiliated with the IZAAK WALTON LEAGUE OF AMERICA, and shall exist pursuant to the Charter issued to the Chapter by the Izaak Walton League of America.

Section 3:

This Chapter shall be bound by the Constitution and By-Laws of the Izaak Walton League of America, to the extent that such pertains to Chapters, except where provided otherwise in this Constitution and in the By-Laws of the Chapter.

Article II OBJECTIVES

The objectives of this organization are (a) To conserve, maintain, protect and restore, (1) all soil, air woods, waters and wildlife, either animal or vegetable (2) the natural resources of the United States of America, including particularly but not exclusively, forests, woods, trees, and other vegetation, marshes, grasslands and prairies, and (b) To promote means and opportunities for the education of the public with respect to such resources, and the enjoyment and wholesome utilization thereof.

Article III TERRITORY

The principle headquarters of this Chapter shall be located in the Commonwealth of Virginia. It's Annual (June) Meeting shall be held on Chapter property and the majority of it's Regular and Special Meetings shall be held on Chapter property, provided further, that this Section shall not prohibit the holding of an occasional Regular or Special Meeting elsewhere, nor shall prohibit the establishment of club rooms, lodges or other installations elsewhere.

Article IV POWERS

The powers of the Alexandria Chapter of the Izaak Walton League of America shall be to engage in all activities and do all acts, not inconsistent with either National or State Organizations, which it may lawfully do in the State where it is organized, which tend to promote the objectives for which it is organized.

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Article V

MEMBERS

Section 1:

Any person of good character, vouched for by one member of the Board of Directors, who complies with admission requirements of the League, shall be eligible for membership in the Alexandria Chapter of the Izaak Walton League of America. The classification of membership shall be provided in the Constitution of the League, except that all members, of whatever class, whose dues are paid and are in good standing, shall be deemed active members, entitled to all the rights and privileges of a member. The method of admission and dues payable shall be established from time to time in the By-Laws.

Section 2

It is the policy of the Izaak Walton League of America that no person shall be excluded from participation or be subjected to discrimination in any program or activity of the league because of race, color, gender, religion or national origin, age or handicap.

Article VI

OFFICERS AND DIRECTORS

Section 1\

The Officers of the Chapter shall be a President, a First Vice-President, a Second Vice-President, a Secretary, a Membership Secretary (MDR) and a Treasurer.

Section 2

The Officers shall be elected for a term of one year, and their duties prescribed for in the By-Laws.

Section 3

There shall be a Board of Directors consisting of FIVE (5) members of the Chapter, other than Officers of the Chapter. Its purpose shall be to furnish advice to, and to control the Chapter and its Officers to the extent provided for in the By-Laws.

Section 4:

The members of the Board of Directors, to be known as Directors, shall be elected and their duties prescribed for in the By-Laws. Three of the Directors shall be elected for a term of THREE (3) years with their term of office so arranged that one-third expire each year, provided further, that at the first election after adoption of this Constitution, only one of these Directors, shall be elected to a term of THREE (3) years, while one is elected for a term of TWO (2) years, and the other to a term of ONE (1) year. The remaining two Directors shall be elected to terms of ONE (1) year each.

Section 5:

The Officers of the Chapter shall be ex-officio members of the Board of Directors, and as such may attend its meetings and participate in its deliberations, but shall have no vote in the actions and decisions of the Board.

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Section 6:

The terms of office of the Chapter Officers and Directors shall begin after installation at the June meeting.

Section 7:

The Leadership and Management of the Chapter shall be vested in the Officers of the Chapter, with full administrative authority in giving effect to the policies of the Chapter, and in supervising its activities, subject to the advice and consent of the Board of Directors to the extent provided for in the By-Laws.

Article VII INCOME

Section 1:

Each member shall pay to the Chapter such dues as the By-Laws prescribe, and in the manner prescribed for in the By-Laws. Such portion of the dues, as the By-Laws of the Izaak Walton League of America and its sub-divisions may prescribe, shall be paid to the League and its sub-divisions.

Section 2:

Income may be derived from other sources other than member's dues, as prescribed for in the By-Laws.

Article VIII FINANCE AND ACCOUNTING

Section 1:

The fiscal year of the Alexandria Chapter of the Izaak Walton League of America shall commence on January 1st and end on December 31st of each year.

Section 2:

All monies paid out by the Treasurer shall be only after receiving prior approval of the Chapter except as otherwise provided for in the By-Laws.

Section 3:

The Board of Directors shall arrange for an audit of the Chapter books annually, and require a written report of the findings of the audit.

Article IX AMENDMENTS

This Constitution may be amended as follows A proposed amendment may be submitted in writing by any member at any Regular or Special meeting of the Chapter, and if it is favorably voted upon to be considered by a majority of the member's present, it shall then be published verbatim by the Secretary and mailed to all members at least seven days prior to the next Regular or Special meeting of the Chapter, at which meeting it will be voted upon, and shall become an amendment at that time if approved by a majority of the Chapter members present. All amendments shall be numbered consecutively, the first to be Amendment I.

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BY-LAWS

Article I MEMBERSHIP

Section 1:

All individual memberships shall be active. Any person interested in the objectives of the Chapter shall be eligible to be proposed for membership. This Chapter will also have student and youth memberships.

Section 2:

The sponsor of an applicant for membership in the Alexandria Chapter of the Izaak Walton League of America is responsible for informing the applicant that he or she is required to attend the Regular Meeting immediately following his or her application for membership.

Section 3:

An applicant who is a spouse of a member in good standing in the Alexandria Chapter, or an applicant who is a member in good standing in another Chapter who wishes to transfer may become a member of this Chapter by attending one meeting. A majority vote of the members present, if affirmative, shall elect the applicant to membership.

Section 4:

A member may resign from the Chapter at any time by giving written notice of his resignation to the Secretary.

Section 5:

A member in good standing may be expelled or suspended only in accordance with the By-Laws of the Izaak Walton League of America and its Virginia State Division. In the absence of provisions for such suspension or expulsion in the By-Laws of the League and Division, a member in good standing may be suspended or expelled only by a two-thirds vote, by secret ballot, of the members of the Chapter present, and only after a showing of cause, with all charges supported in writing by the accusers, and due notice being made to the accused.

Section 6:

A member who has not paid his or her dues on or before the last day of January shall not be considered a member in good standing until his or her dues have been paid in full. A member not in good standing shall not be entitled to a voice or vote in Chapter proceedings, and shall be denied use of Chapter facilities and privileges, and his or her membership shall automatically cease to exist on the following last day of February, provided such delinquent members dues are not paid by that date.

Section 7:

Any person ceasing to be a member by reason of resignation, expulsion, failure to pay his or her dues, or death, immediately loses his or her equity in the property of the Chapter, and shall not be entitled to any refund of dues or fees paid. All accounts due from such persons to the Chapter shall immediately become due and payable. A former resignation,

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expulsion, or dropping due to delinquency of dues payable shall not bar any person from making a later application to the Chapter for membership, but the initiation fee, if any, may be waived in the case of such new application.

Section 8:

The surviving spouse providing that the spouse attends one Regular Meeting and the majority of members present vote favorably to accept him or her as a new member of the Chapter may assume the membership of the deceased member.

Section 9:

It is the policy of the Alexandria Chapter of the Izaak Walton League of America that no person shall be excluded from participation or be subjected to discrimination in any program or activity of the League because of race, color, gender, religion or national origin, age, or handicap.

Article II DUES

Section 1:

Membership dues shall be one hundred dollars (\$100.00) per year, payable by each member before the first day of January for the ensuing year ending on December 31st. Senior Citizens (63 years of age or older) prior to January 1st will pay eighty dollars (\$80.00). Grandfathered Family Membership renewals will be one hundred sixty dollars (\$160.00) per year. The dues for Student Memberships will be sixty dollars (\$60.00) per years and the dues for Youth Memberships will be fifteen dollars (\$15.00) per year.

Section 2:

Members joining during the year shall pay the full amount of annual dues with their application, provided further, that those elected to membership after the first day of July of any year, shall pay only half of the regular annual dues for the remainder of the year, but may also pay a full years dues for the following year. Those elected to membership after the first day of November shall be considered as being paid to December 31st of the following year by paying one full year membership dues.

Section 3:

All new applicants for membership shall be required to pay in addition to annual dues as provided for elsewhere herein, an initiation fee of one hundred dollars (\$100.00). This fee must accompany all applications for membership in the Chapter, except an application from a spouse of a present member in good standing.

Article III MANNER OF VOTING; QUORUM

Section 1:

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Members shall not be permitted to vote by proxy. Only members in good standing with the Chapter may vote. Election shall be by a majority vote of those members present. In the event any candidate should fail to receive a majority vote of those members present, a run-off election shall immediately be held between the two candidates having received the largest number of votes.

Section 2:

A quorum at any Regular or Special meeting of the Chapter shall be TEN (10) or more members in good standing. A quorum for any meeting of the Board of Directors shall be THREE (3) Directors. A quorum for any meeting of a Standing or Special Committee shall be a majority vote of its members.

Article IV MEETINGS

Section 1:

Chapter meetings will be held the 3rd Sunday of each month at such place and time as determined by the President or the Board of Directors.

Section 2:

The date and place of all meetings shall be published in the minutes and posted on the website of the Alexandria Chapter of the Izaak Walton League of America.

Section 3:

Special meetings of the Chapter may be held upon request of the President, the Board of Directors, or upon request of one-third of all members in the Chapter; provided that TEN (10) days notice in writing is sent by first-class mail, postage prepaid and/or email to the Chapter President, Secretary and all Directors.

Section 4:

Committees, both Standing and Special, shall meet at the call of their Chairperson, or at the request of a majority of their members. Notices of committee meetings may be oral, written or by email.

Article V OFFICERS, DIRECTORS AND COMMITTEES

Section 1:

There shall be a Board of Directors consisting of the Officers of the Alexandria Chapter of the Izaak Walton League of America. The Board of Directors shall constitute the governing body of the Chapter. It shall have general control over all Officers and Committees.

Section 2:

The Leadership and Management of the Chapter shall be vested in its Officers consisting of a President, First Vice-President, Second Vice-President, Secretary, Treasurer and Membership Secretary (MDR).

Section 3:

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The Officers of the Chapter shall be elected by majority of the members at the June meeting each year, and such Officers so elected shall begin their term immediately upon election.

Section 4:

It is mandatory for each Officer and Director to attend all Regular and Special meetings as may be called by the President or member of the Board of Directors. In the event an Officer or Director fails to attend two consecutive Regular or Special meetings required by these By-Laws or Attachment C, the President may declare the members position to be vacant. The President may then fill the vacancy in the manner prescribed by these By-Laws. The Officer or Director must request an excusal from the President prior to missing a Regular or Special meeting or, if after having missed a Regular or Special meeting must forward a request for excusal to the President for consideration. The President may excuse an Officer or Director for good and sufficient reason.

Section 5:

In the event the President is failing to perform his or her duties, a Special Meeting may be called to discuss the matter with the President. This will be a closed session. If the accusations are valid, the President may resign or have the accusations presented at the next regularly scheduled monthly meeting for a vote to remove by majority of the members present.

Section 6:

All Officers shall be elected for a term of one year and their duties shall be as prescribed herein:

PRESIDENT:

Preside at all Monthly, Special and Board of Director Meetings.

Conduct the daily business of the Chapter.

Appoint a Chairperson for each Standing or Temporary Committee.

Call Special Meetings as required.

Sit as an ex-officio member of any Standing or Temporary Committee with the exception of the Election Committee.

Actively project a strong and accurate public image of the League.

Shall oversee and supervise the daily operations of the Chapter.

Shall vote on matters before the Board of Directors only in the event of a tie vote.

Perform an annual independent review (January) of the Chapters insurance policies.

Perform such other duties as prescribed for within these By-Laws.

Must be bonded by the Chapters insurance policies.

Oversee the Treasurer and ensure an annual audit of the Chapter funds is completed and reported to the membership.

FIRST VICE-PRESIDENT:

Assist the President as required and perform such other duties as assigned by the President.

Perform the duties of the President during his or her absence.

Assume the Office of the President should the President be unable to complete his or her term of office.

Attend all Monthly, Special and Board of Director Meetings.

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Chair and/or be a member of one or more committees.

Perform such other duties as prescribed by within these By-Laws or as directed by the President.

Must be bonded by the Chapters insurance policies.

SECOND VICE-PRESIDENT:

Assist the President and First Vice-President as required and perform other duties as assigned by the President.

Perform the duties of the President in the First Vice-President's absence and perform the duties of the First Vice-President in his or her absence.

Attend all Monthly, Special and Board of Director Meetings.

Perform such other duties as prescribed within these By- Laws.

SECRETARY:

1. Keep accurate minutes of the proceedings of Regular, Special and Board of Director meetings to include all votes. The minutes of the previous meeting shall be read at each Chapter meeting for acceptance, or the Chapter may vote such amendments as necessary. Such reading of the minutes may be dispensed of with a two-thirds vote of the members present. Shall serve as Secretary of the Board of Directors.
2. Prepare typed copies of meeting minutes for distribution and archiving within THIRTY (30) days after the end of a meeting.
3. Attend all Regular, Special and Board of Director Meetings.
4. Chair and/or be a member of one or more committees.
5. Assist the President as required and perform other such duties as assigned by the President.
6. Shall release no Chapter documents or papers without permission from the President, or an affirmative vote of the Board of Directors.
7. Upon leaving office shall transfer all books, papers or other documents maintained in the normal course of business of the Chapter to his or her successor within TEN (10) days.
8. Perform other such duties as prescribed within these By-Laws.

TREASURER:

1. Charged with the stewardship of all financial assets and liabilities of the Chapter.
2. Shall receive all monies accruing to the Chapter and to deposit such funds in the name of the Alexandria Chapter of the Izaak Walton League of America, Inc., in such bank and other depositories insured by the Federal regulations as may be designated by the Chapter Officers.

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3. Assist the President, First Vice-President and Second Vice-President in all duties relating to accounting.
4. Assist the President as required and perform such other duties as assigned by the President.
5. Produce an Annual Budget for the Chapter with the concurrence of the Chapter Officers.
6. Provide a Treasurer's Report to the Board of Directors and the General Membership at all scheduled meetings to include all income and expenditures of the Chapter.
7. Attend all Regular, Special and Board of Director Meetings.
8. Chair the Budget Committee.
9. Shall release no Chapter financial records without prior approval of the President or by a majority vote of the Board of Directors unless required to do so by law.
10. Upon leaving office, he/she shall turn over to his or her successor all funds, paperwork, records, ledgers, prior years receipts and property in his/her possession or control belonging to the Chapter within TEN (10) days.
11. Must be bonded by the Chapters insurance policies.
12. Responsible for the filing of Chapter Tax Forms including IRS Form 990 as well as State Corporation Commission paperwork.
13. Perform such duties as prescribed within these By-Laws.

MEMBERSHIP SECRETARY:

1. Maintain all records of the Chapter relating to Membership.
2. Collect Annual Dues and forward such dues as required to National Headquarters.
3. Maintain the entrance gate lock.
4. Maintain all archived records of the Chapter.
5. Maintain a current list of membership in the Chapter.
6. Furnish newly elected members with credentials, a copy of the Constitution and By-Laws, a copy of the Park Rules and Regulations, the combination to the Chapter entrance gate, and any and all such items as is their due.

Section 7:

The Chapter shall be responsible for all costs relating to bonds required by the Board of Directors for the security of such funds in the possession of the President, Treasurer and other Officers as directed by the Board of Directors.

Section 8:

The duties of all other Officers and Agents not herein provided for shall be as determined by the Board of Directors and the President.

Section 9:

The Board of Directors of the Chapter may at any time by a two-thirds (2/3) majority vote ask for, demand, receive, and accept, the resignation of any Officer,

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Director, Agent, or employee of the Chapter for proper cause shown, and upon his/her refusal to tender such resignation, a two-thirds (2/3) majority vote of the Board of Directors may dismiss him/her from office, and declare said office vacant.

Section 10:

If a vacancy should occur during the term in any one of the above offices, such vacancy shall be filled for the unexpired term by an appointment to the vacant position by the President. The appointment will continue until such time as the President shall call for an election to fill the vacancy. The only exception shall be the Office of the President. Should the Office of the President become vacant, the First Vice-President shall finish the remainder of the President's term. The Office of First Vice-President shall be declared vacant and filled by the Second Vice-President. The President shall call for an election to fill the Second Vice-President vacancy.

Section 11:

Executive Committee – There shall be an Executive Committee consisting of the President of the Chapter, who shall preside over Executive Committee Meetings. The Executive Committee shall have authority to make decisions on policy, legislative, financial or other matters of an emergency nature subject to report, review and ratification at the next Board of Directors meeting. Meetings shall be called at the discretion of the Chapter President with TWENTY-FOUR (24) hours notice to Executive Committee members. Seven members shall constitute a quorum.

Section 12: **STANDING COMMITTEES:**

At the June meeting of the Chapter, or as soon as practical thereafter, the President shall appoint three or more members to each Standing Committee. Each member appointed to a committee under this Article shall serve at the pleasure of the President, for a term concurrent with the term of the President. Appointments to fill vacancies may be made by the President at any time. The following shall constitute Standing Committees:

- (1) Budget Committee whose duty shall be to compile an Annual Budget for the Chapter for each year.
- (2) Conservation Committee whose duty shall be promote conservation and restoration of the natural resources of our country, and especially to the preservation of a suitable habitat for fish and game.
- (3) Legislative Committee
- (4) Media Relations Committee
- (5) Range Development and Improvement Committee
- (6) Membership Committee whose duty shall be to promote membership in the Chapter and to retain present members.

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- (7)Campground Committee whose duty shall be to promulgate rules and regulations for the Chapter campground and to propose improvements for the better meant of the campground area for use by Chapter members. These duties shall include the establishment of fees for the reservation of campsites (permanent and temporary) and for electric service to campsites. The Committee shall report to the Board of Directors on all matters relating to failure to comply with campground rules and regulations and proposals for the removal of abandoned campers, trailers or other property within the Chapter campground.
- (8)Entertainment Committee whose duty shall be to devise a variety of programs to assist in holding a common interest in the Chapter, including arrangement of entertainment and educational programs for Chapter meetings.
- (9)Walton Education Committee whose duty shall be to promote the education of both the members of the Chapter and the public, including Boy Scouts and similar organizations, in the doctrines of the Izaak Walton League of America, and the teachings of the fundamentals of nature and our relationship to them.
- (10)Ways and Means Committee whose duty shall be the devising, promotion and supervision of ways and means of providing funds for the operation of the Chapter and its activities.
- (11)Fish and Game Committee whose duty shall be to maintain cooperative relations with State and Federal Departments and Commissions engaged in the conservation and propagation of fish and game, and to assist such Departments and Commissions in their work; and to keep the Chapter informed of the activities of such Departments and Commissions.
- (12)Park Committee whose duty shall be to maintain and develop the Park and to appoint Park Sub-Committees.

Section 13:

The President may appoint an Executive Secretary, a Corresponding Secretary, a Parliamentarian, a Historian and such Standing Committee chairs as may be needed. These Officers and Chairs are ex-officio members of the Board of Directors with no voting privileges except as a duly authorized Director of the Chapter.

Section 14:

The President may also appoint, subject to approval of the Board of Directors, an Assistant Treasurer who, in the absence or unavailability of the Treasurer, shall have the authority to make payment by check for Chapter obligations, subject to the same controls provided for payment of such obligations as outlined in Article VI, Section 6 as

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amended. The Assistant Treasurer shall be bonded in the same manner as provided for the Treasurer, and the Chapter shall provide for the cost of such bond. The appointee to this office shall also be an ex-officio member of the Board of Directors with no voting privileges unless entitled to do so as an authorized Chapter Director. The term of office shall be concurrent with that of the Treasurer. The Secretary is authorized to certify this appointment to such banks as necessary.

Section 15: SPECIAL COMMITTEES

The President shall appoint Special Committees of any number of members for any purpose and duties not within the specific duties of a Standing Committee, such Special Committees shall exist only until their purpose or mission has been accomplished, and in no case beyond the termination of the President so appointing. Unless a member is so designated by the President as Chairperson of a Special Committee, the first member appointed to such a committee shall be the Chairperson thereof.

Section 16: NOMINATING COMMITTEE, AND ELECTION OF OFFICERS AND DIRECTORS

(1) At the February meeting of the Chapter, in each year, the President shall appoint a Nominating Committee, to consist of five members of the Chapter, one of which will be designated as Chairperson. It shall be the duty of the Committee to meet at the call of the Chairperson within TWENTY (20) days after the February meeting of the Chapter to select a candidate from among the members of the Chapter for each of the following offices:

President
First Vice-President
Second Vice-President
Secretary

Treasurer

Membership Secretary (MDR)

Director, term of three years
Director, term of one year
Director, term of one year

(2) The Committee shall report its selection of candidates at the May meeting of the Chapter. Further, any motion at the May meeting of the Chapter to close the nominations at that time shall be out of order and without effect.

(3) With his or her notice to the members at the June meeting, the Secretary shall publish the names of the candidates reported by the Nominating Committee. The names of

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any candidates nominated from the floor at the April meeting of the Chapter shall be likewise published, provided that the candidates selected by the Committee shall be so identified as such.

(4)The Secretary shall provide at the June meeting, a means of voting by secret written ballot, if required. Until the nominations are closed at the June meeting of the Chapter, any member shall have the right to nominate any member to any office to be filled. The election of the Officers and Directors shall be held at this June (Annual) meeting of the Chapter.

(5)After the election of the Officers and Directors at the June meeting, they will be installed and assume their duties at such time.

Article VI BOARD OF DIRECTORS

Section 1:

The Board of Directors shall meet at the call of its Senior Director within TEN (10) days of the first meeting of the Chapter after the first day of August, and at the meeting, shall select one of its Directors to serve as Chairperson, and another of its Directors to serve as Vice-Chairperson of the Board of Directors for a term of one year each.

Section 2:

It shall be the duty of the Board of Directors to review all the important motions and actions, and proposed motions and actions of the Chapter, and its Officers, to take action to set aside such motions and actions if it deems them improper or not to benefit the Chapter, to make recommendations and furnish advice to the Chapter and its Officers; and to make reports of its actions and decisions to the Chapter.

Section 3:

The Board of Directors shall have the power, by a vote of at least FOUR (4) Directors, to suspend, prohibit or declare invalid any action or motion, or proposed action of the Chapter or its Officers; provide the President is immediately advised of such action by the Board and a report is provided to the Chapter at its next scheduled meeting; and to provide further, that the Chapter may revoke any such action of the Board of Directors, at any subsequent meeting of the Chapter, by a vote of two-thirds (2/3) of the members present to set aside the action of the Board. Such a vote by the Chapter will be conducted by written secret ballot.

Section 4:

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It shall be mandatory for each Director to attend all meetings of the Board of Directors. In the event that any Director shall fail to attend more than two consecutive meetings thereof, The Chairperson or Vice-Chairperson shall declare such Directors position upon the Board of Directors as vacant and shall immediately report the vacancy to the Chapter President. The President shall there upon immediately proceed to appoint a new member to fill the vacancy for the remainder of the term in accordance with Article5, Section 4.

Article VII FINANCES AND ACCOUNTING

Section 1:

The fiscal year of the Chapter shall begin on January 1st and end on December 31st of each year.

Section 2:

The Board of Directors shall create, manage, and dissolve restricted budget line items as required to fund projects requiring multiple years to complete.

Section 3

All funds of the Chapter shall be deposited by the Treasurer, in the name of the Alexandria Chapter of the Izaak Walton League of America, Inc., and in such financial institutions as may be designated by the Board of Directors. This shall include all monies regardless of denomination as well as any grant funds awarded to the Chapter or any donations received by the Chapter.

Section 4:

Grant funds and donations shall only be accepted by the Chapter with the approval of the membership at a regularly scheduled meeting.

Section 5:

No grant funds shall be spent without the approval of the Board of Directors and by a vote of the regular membership.

Section 6:

Should the membership approve expenditure of funds in excess of funds on hand or expected receipts, the membership will pay the excess as a special assessment to the dues.

Section 7:

A thorough audit of all Chapter financial transactions shall take place annually. Such audit shall take place not later than the June Annual Meeting and shall be performed by an independent accountant. The cost of the Annual Audit shall be budgeted for and borne by the Chapter. The Audit Report shall be submitted to the Chapter no later than the October meeting.

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Section 8:

No donation of any kind (funds or property) for any purpose shall be made by this Chapter, unless first approved by the Board of Directors and a vote of the regular membership.

Section 9:

Registered Agent – The President shall select a Registered Agent to act as a legal point of contact for the Chapter.

Article VIII RULES

Section 1:

The latest edition of Robert’s Rules of Order shall govern all proceedings of the Chapter and all meetings of its Board, except as otherwise provided by these By-Laws or orders of the Board of Directors.

Section 2:

The Chapter shall not be committed upon any matter of policy, whether State or Local, except upon action by the Board of Directors or the Executive Committee as previously provided.

Section 3:

No member or Officer of the Alexandria Chapter shall incur any obligation on the part of the Chapter except to the extent provided by these By-Laws, and by those authorized to do so by these provisions.

Section 4:

Any member, whose connection with the Alexandria Chapter shall be severed, shall forfeit all rights to any funds or property belonging to the Chapter.

Section 5:

Unless and until such time as Article 16.7 of the National By-Laws of the League may be amended, the Alexandria Chapter defines a “Fair Trial” in any matter involving the suspension or expulsion of a Chapter member in good standing as either (1) the procedure set out in the Chapter’s By-Laws governing suspension and expulsion of members in good standing; or (2) if the Chapter’s By-Laws contain no such procedure, a two-thirds vote of the Chapter’s Board of Directors in favor of suspension or expulsion taken at a meeting of said Board at which charges against such member are heard. In the latter case, the accused member shall be given notice of the meeting and of the charges, by United States Postal Service certified mail (return receipt requested), at least TEN (10) days prior thereto; and at the hearing may present testimony of witnesses and other evidence relevant to the charges. Failure of the accused member to appear at

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such hearing, after proper notice, shall forfeit the member's right of appear under this section.

Section 6:

Any member in good standing suspended or expelled from the Chapter may appeal as of right to the State Division Governing Board, by filing with both the Governing Board and the Board of Directors of the Chapter. A notice of appeal shall be delivered by United States Postal Service certified mail (return receipt requested) within at least TEN (10) days of the suspension or expulsion. Thereupon, as expeditiously as possible the Governing Board shall call a Special Meeting, with notice delivered by the United States Postal Service certified mail (return receipt requested) to the member and the Board of Directors of the Chapter at least TEN (10) days prior thereto, at which meeting the member and a representative of the Board of Directors of the Chapter may present testimony or witnesses and other evidence relevant to whether the member's suspension or expulsion occurred in conformity with a procedure allowed under this section. If the Governing Board determines that the suspension or expulsion occurred in conformity with such a procedure, such suspension or expulsion shall become final. Otherwise, the Governing Board shall remand the case to the Board of Directors of the Chapter, for a hearing in conformity with such a procedure.

Section 7:

No member shall hold more than one office among the Officers of the Chapter, nor shall any member hold office as an Officer of the Chapter while holding the Office of Director.

Article IX AMENDMENTS

These By-Laws may be amended at any meeting by a majority vote of those present and entitled to vote, provided that notice of any proposed amendment has been sent to each Chapter member at least THIRTY (30) days before the meeting at which such amendment shall be offered.

THE FOREGOING CONSTITUTION AND BY-LAWS WERE APPROVED AND ADOPTED BY THE CHAPTER THIS DAY OF 2007 AND SUPERCEDES ANY AND ALL COPIES PUBLISHED PRIOR TO THIS DATE.(Approved) jb